## **Somerset Archives & Local Studies Information Leaflet**



## A Guide to Catalogue Codes

Red Folders	<b>Map catalogues</b> (bay 11 of bookshelves) organised alphabetically by parish name. When ordering maps state the parish <i>and</i> year along with the reference number.		
	Local authority records, including <b>Borough</b> (D\B\*), <b>District Council</b> (D\DC\*), <b>Rural District</b> (D\R\*), <b>Urban District</b> (D\U\*). <b>Quarter Session</b> records (Q\*), and <b>Water board</b> records (D\WB\*)		
Yellow Folders	Records of the <b>Diocese of Bath and Wells</b> (D\D\*), <b>Non-conformist</b> records (D\N\*) (See also the black folders on top of the index draws for lists of registers) and <b>Transcripts and photocopies</b> (T\PH\*)		
Green Folders	Records of Somerset County Council (C/*) Hospital records (D\H\*) and miscellaneous collections (DD\X\*)		
Blue Folders	Records of <b>Parish Holdings</b> , <b>a</b> ny items marked with a green dot are available on fiche in the public searchroom (D\P\*), records of <b>Parish Councils</b> (D\PC\*) and <b>Board of Guardians</b> records (Poor Law Union Workhouse) (D\G\*)		
Black folders	Private deposits (DD\* and A\***) and turnpike records (D\T\*)		

Prefix	Type of record	Example
DD\*	One or more boxes of documents deposited by individuals, etc., before 1988	DD\PH (Phelips family)
DD\X\*	Less than one box of documents deposited by individuals, etc., before 1988	DD\X\MT (Messrs Moore & Tibbetts)
A\***	Deposits of any size deposited after 1988	A\BQA (Chapman Family of Taunton)
DD\BR\*	Deposits from the British Register of Archives, which collects material for re- distribution to relevant county record offices	DD\BR\bea (Messrs Beaumont & Sons)
DD\S\*	Records purchased by the County Council (before 1988)	DD\S\am (Ambra Books)
D\D\*	Records of the Diocese of Bath and Wells	D\D\cf (Faculties)
D\P\*	Parish records	D\P\tau.ja (Taunton St. James)
D\PC\*	Parish Council records	D\PC\oth (Othery)
D\PM\*	Parish Meeting records	D\PM\holt (Holton)
D\N\*	Non-Conformist records	D\N\tau.pm (Taunton Paul's meeting)
D\RC\*	Roman Catholic records	D\RC\ta.g (Taunton St George)
C\*	County Council records	C\E (Education)
D\B\*	Borough records	D\B\bw (Bridgwater)

D\U\*	Urban District Council	D\U\m (Minehead)	
	records		
D\R\*	Rural District Council records	s D\R\wls (Wells)	
D\DC\*	District Council records	D\DC\wans (Wansdyke)	
D\RA\*	Somerset River Authority records		
D\WB\*	Water Board records	D\WB\t (Taunton Waterworks Company)	
D\H\*	Hospital records	D\H\men (Mendip Hospital, Wells)	
D\G\*	Poor Law Union records,	D\G\fr (Frome)	
	including workhouse records	, ,	
D\T\*	Turnpike Trust records	D\T\ba (Bath)	
Q\*	Quarter Sessions records	Q\AG* (Gaols)	
D\PS\*	Petty Sessions records	D\PS\yeo (Yeovil)	
T\PH\*	Copies of documents not	T\PH\hps (Hampshire Record Office)	
	held at the record office	, , ,	
	(before 1988)		
C\CR\*	Coroners' records	C\CR\w (West Somerset)	
D\CC\*	County Court records	D\CC\yeo (Yeovil)	

## **Examples of Collections**

Families	
DD\AH	Acland Hood of Fairfield
DD\DN	Dickinson of Kingweston
DD\DRU	Herbert family of Pixton Park, Dulverton
DD\HER	Herbert Family papers
DD\HN	Harbin of Newton Surmaville (later Bates-Harbin family)
DD\L	Luttrell family of Dunster Castle
DD\MI	Mildmay of Hazlegrove
DD\PH	Phelips of Montacute
DD\PM	Portman of Orchard Portman
DD\PO	Popham family
DD\PT	Poulett of Hinton St George
DD\SF	Sanford of Nynehead
DD\SH	Strachie of Sutton Court
DD\SP	Sheppard of Taunton
DD\TB	Trollope-Bellew of Crowcombe
DD\WHb	Walker-Heneage and Button families of Coker Court
DD\WHh	Helyar family of Coker Court
DD\WY	Wyndham of Orchard Wyndham

Societies	
DD\GS	Glastonbury Antiquarian Society
DD\SAS	Somerset Archaeological Society (SAHNS)
DD\SE	Trustees of Sexeys Hospital, Bruton
DD\WI	Somerset Federation of WIs

Religious	
DD\CC	Church Commissioners

Schools	Most schools will either be included in parish collections, the county council collection ( <b>C/E</b> ) or have their own <b>A\****</b> or <b>DD\****</b> code. For details of school records held look up the relevant parish under 'Education' in the 'Subject Index'

Society of Friends (Quakers)

Military	
DD\NSY	North Somerset Yeomanry
DD\SLI	Somerset Light Infantry

Other	
D\H\men	Somerset and Bath Pauper Lunatic Asylum (at Wells, become the Mendip
	Hospital)
DD\ASC	Avon and Somerset Constabulary
DD\ED	Estate Duty wills
A\CQY	Parish transcripts

Somerset Archives & Local Studies Somerset Heritage Centre Brunel Way Norton Fitzwarren Taunton Somerset TA2 6SF

DD\SFR

Tel: 01823 278805 (enquiries) Tel: 01823 337600 (appointments)

Email: <a href="mailto:somersetarchives@swheritage.gov.uk">somersetarchives@swheritage.gov.uk</a>

Website: www.swheritage.org.uk/somerset-archives

South West Heritage Trust is a charity and a company limited by guarantee registered in England. Registered office: Somerset Heritage Centre, Brunel Way, Norton Fitzwarren, Taunton, Somerset TA2 6SF Company number: 09053532 Charity Number: 1158791 VAT Registration Number: 197221592